

Coromandel Community Centre Inc.

Weymouth Oval, 442B Main Road, Coromandel Valley SA 5051

Tax Invoice/Receipt – NOT FOR PROFIT ORGANISATIONS AND CHILDREN'S PARTIES

Name: _____

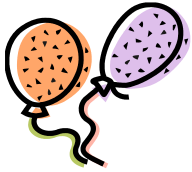
Date of Use: _____

Time of Use: From _____ To _____

<u>RATE</u>	\$		GST
Minimum of 3 Hours \$60			
Extra hours@ \$20 per hour		\$	
Total: 30 children and under – 13 year old party and under only.			
<u>OPTIONAL Use</u> Piano \$20 BBQ \$15 Blind \$15 AV System \$30 Total Optional Fee:		\$	GST FREE
<u>RISK MANAGEMENT FEE</u> \$15	/	\$ 15	GST
<u>BOND</u> \$100 Key deposit - \$10 Piano Bond -\$100 AV System - \$100 Total Bond Owing		\$	NO TAX
<u>TOTAL Fee INCLUDING BOND</u>	/	A \$	/
<u>LESS BOND DEPOSIT</u> Bond Deposit Rec No: _____ Date: _____ Amount – Minimum \$50 Taken by _____ MYOB DEP REC & BY WHOM	/	B \$	NO TAX
<u>BALANCE OWING</u>	/	A-B \$	/
Paid in Full ___/___/2020 Receipt Number: _____ Payment taken by _____			

MYOB DEPOSIT REC & BY WHOM: _____

Late additional payments eg blinds Cash Reg. Rct. & Date _____



Coromandel Community Centre Inc.

Connect, Contribute, Celebrate

Weymouth Oval, 442B Main Road, Coromandel Valley SA 5051

Phone: (08) 8370 6880 Email: info@coroalive.org.au

www.coroalive.org.au

ABN: 74 331 433 252

Application for Not for Profit Organisations and Children's Party

I/We

of

Mobile: Email address:.....

Reason for function: Numbers attending (Max of 30):

Liquor will/will not be consumed during the above function.

Hereby apply to use the Coromandel Community Centre

Fromam/pm toam/pm on (day) (date)

A deposit of \$50 is lodged with this application form (this non-refundable minimum deposit is required within 14 days) **Deposit due date:**

The remainder of the Fee and Bond must be paid a minimum of 4 weeks prior to the date.

Balance due date:

*** Hire orientation and key pick up is between 9:30am and 10:00am on Friday.....**

A COVID-Safe Plan must be submitted by all casual hirers. The Safe Plan must be submitted to the Coromandel Community Centre four weeks prior to booking date. **Plan due date:**

<https://www.covid-19.sa.gov.au/recovery/create-a-covid-safe-plan>

Conditions of Use document must be read, signed and returned by all casual hirers. **Due date:**

How did you hear about the Centre?

Applicant Signature:(must be 18 years or over)..... Date:

Bond return will be via EFT within 2 weeks of hire.

Account Name: BSB: Account No.:

OFFICE USE ONLY

Card/Key NumberBlinds Winder & Clips:.....

BBQ Key No:..... Code Issued

COVID-Safe Plan Received: Emailed to Council:

Premises OK: Yes/NO BBQ & Gas OK: Yes/No AV System: Yes/OK

Card/Keys Returned: Yes/No Initials:.....

Bond and Key Refund \$..... EFT: Date

Signed: Dated:

Comments:

