

# Chairpersons Annual Report

This year has been another productive year for the Centre as we left the restrictions imposed as a reaction to the COVID 19 Pandemic firmly behind us. Throughout the year, programs continue to run, and events continue to happen. And as in previous years, the Centre continues to be popular as a venue for hire.

In 2022/2023 the Centre signed off on the 2022 -2026 Business Plan that supports the implementation of the Centre's Strategic Plan.



Last October Bruce Harper won the individual Every Generation Onkaparinga Valuable Contribution to Volunteering award. Bruce's volunteering dates back 50 years to 1972; the amount of volunteering hours being too numerous to count. The list of nominees was significant. To win against such an impressive field was a massive achievement and well deserved.

The Centre congratulates Cr Marion Themeliotis and Cr Geoff on their re-election to Council in November. Marion and Geoff's insight into our local community, their continued support of the Centre, and for being our connection to Council

is greatly appreciated.

In January a Nature Play Garden which creates an inclusive learning space for the community was constructed at our Centre. The creation of the Centre was made possible by a Stronger Communities Program Grant from the Office of Rebekha Sharkie, Federal MP for Mayo and Jason Hope of Kustom Landscapes.

In April we successfully hosted ANZAC Day at the Centre in Partnership with Blackwood RSL. It was a well-attended event that was lit up by the beautiful renditions of the Australian and New Zealand national anthems performed by Alzanne Eksteen. To support the commemoration of ANZAC Day in 2024 we thank Catherine Hutchesson, Member for Waite for her kind donation of a New Zealand flag to be flown alongside the Australian flag at the 2024 service at the Centre.

The Chairperson's Report always provides the opportunity to acknowledge the dedication, support and hard work that is consistently displayed by our volunteers, our Board of Management, and staff at the Centre. Without our volunteers we simply could not function. This was very evident last November when we were hit hard by the storms that lashed Adelaide. Without the teamwork and initiative displayed by our volunteers the damage to the building and contents could have been so much greater.

# Chairpersons Annual Report

We acknowledge the quality of management the Centre sees every day. We give thanks to Marnie and Sheridan for their guidance of our volunteers and for continually seeking to expand the services we can offer and make the Centre more welcoming for our community.

We acknowledge the solid financial management of our Centre, which enables us to maintain our strong financial position.

## Farewells



This year we sadly said farewell to Marnie Mitchell, our long serving CDO. Marnie, who had been CDO since taking over from Lyn Walkley in 2012, has taken up a new and very challenging role as Manager, Communities with West Arnhem Regional Council in the Northern Territory.

The departure of Marnie left a huge gap but Sheridan as Acting CDO has already stepped up and making her own mark. It is pleasing to know that the management of the Centre remains in safe hands.

We also say farewell to Peter Schulz, our even longer serving art teacher. After 27 years of teaching at the Centre, Peter has decided on a well-earned quieter life in retirement.



## 2023/2024 Next Steps

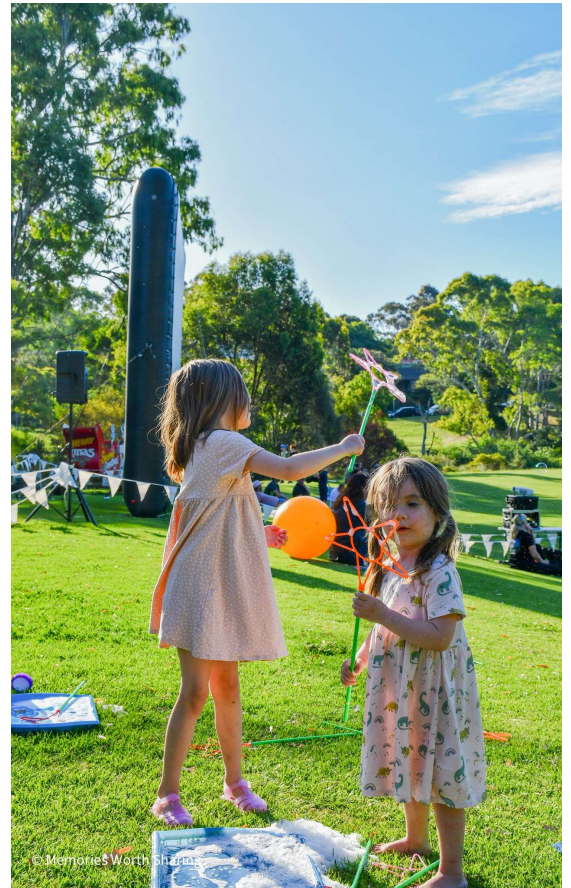
In 2023/2024 the Centre will review its Risk Management Plan and its Constitution. To support the work on the review of our Constitution we welcome the guiding hand of Lynn Walkley. Lynn has a wealth of knowledge and experience of governance systems and the community sector, and through her many years as CDO, knows the Centre very well.

In 2024 the Centre will again undergo assessment for the Australian Service Excellence Standards (ASES), a standard the Centre achieved in 2018 and again in 2021. Preparing for ASES assessment will start once the new Board of Management is in place.

Ian Buchanan, Acting Chairperson



# Movie in the Park 2022



# Treasurers Annual Report

It's always easier to write a report when you know that the outcome is quite good. So, it is my pleasure to present the Treasurer's Report for the financial year just ended. We don't seem to have "normal" years anymore, it seems that we now really "live in interesting times".

## Income

In overall income terms, this year was very similar to 2022. Our receipts from programs and activities were a little better this year as was our hire income from regular and casual users of our facilities. Offsetting these pluses, we had less grant receipts to assist us with our operations and less interest income from our various deposits. However, it is important to acknowledge the continued support from Onkaparinga Council in terms of their operating grant each year. We also look forward to the critical continued support from our hirers and program participants in the year ahead.

## Expenditure

This was another year of being extremely careful with our expenditure and it seemed that we were largely successful with overall costs down by more than \$10,000. It did mean that we deferred non-essential spending where possible. While some expenditure is unavoidable in order to properly acquit various grants, everyone would be painfully aware that most other costs are on the increase, whether it is electricity or insurance just to mention several. However, it is important to acknowledge that our Community Development Support Officer salary costs were less than expected due to our hard-working CDSO being called to backfill positions at several other centres.

## Budget

Our budgets in recent times have been a bit scary and this year was no different. It seems that since COVID came to live amongst us, we have had quite a few challenges. However, this year we seemed to rise above them and were able to turn an expected budget deficit of \$13,346 into a surplus for the year of \$7,254. At this stage, we have had to set another tight budget for the year ahead with a similar target.

## Special Thanks

Firstly, our wonderful band of volunteers are owed a debt of gratitude for their dedication in keeping the ship afloat. It would be impossible to keep the doors open without their friendly but professional presence.

Once again, I want to thank our Finance Officer, Cheryl Bencetti for her sterling efforts to keep our books and records in order. She makes my task as treasurer so much easier, and I always know that everything is ship-shape, thanks to her attention to detail. The successful completion of the audit of our books again this year is a tribute to her meticulous record keeping through the year.

## Conclusion

This year we enjoyed quite a good financial result but partly due to unforeseen circumstances, so we know that we can't be complacent. We need your continued support more than ever. As you can see, we have a financial buffer for a few difficult years but not too many. We will continue to monitor our operations and make changes where necessary, whether it is to our hire rates or our program charges. What is critical is that we continue the core aims of our vision, to continue to be a welcoming place where our community meets to learn, connect, contribute and celebrate.

Bruce Harper, Treasurer



# Treasurers Annual Report

## Coromandel Community Centre Inc

### Balance Sheet [Last Year Analysis]

June 2023

|   | Last Year           | This Year           |
|---|---------------------|---------------------|
| <b>Assets</b>                               |                     |                     |
| Current Assets                              |                     |                     |
| Cash at Bank - Unrestricted                 |                     |                     |
| BankSA Cheque Account #1540                 | \$33,857.53         | \$15,332.21         |
| BankSA Internet Account #5540               | \$7,999.35          | \$8,551.67          |
| Bendigo Bank #9057                          | \$10.01             | \$10.03             |
| Bendigo Bank Merchant Acc #5334             | \$16,361.54         | \$22,695.40         |
| Bendigo Bank Debit Acc #5896                | \$500.01            | \$1,044.02          |
| Petty Cash                                  | \$300.00            | \$300.00            |
| Cash Drawer                                 | \$50.00             | \$50.00             |
| Cash Float                                  | \$100.00            | \$100.00            |
| Undeposited Funds                           | \$161.80            | \$706.05            |
| <b>Total Cash at Bank - Unrestricted</b>    | <b>\$59,340.24</b>  | <b>\$48,789.38</b>  |
| Short-Term Investments                      |                     |                     |
| BankSA Express Saver #9040                  | \$7,209.75          | \$17,324.47         |
| Bendigo Bank - Equip Res #1594              | \$24,114.23         | \$24,575.51         |
| Bendigo Bank - Leave Acc #6845              | \$21,712.60         | \$21,861.75         |
| Bendigo Bank - 158283846                    | \$11,023.27         | \$11,056.34         |
| <b>Total Short-Term Investments</b>         | <b>\$64,059.85</b>  | <b>\$74,818.07</b>  |
| Accounts Receivable                         | \$2,091.20          | \$1,754.00          |
| <b>Total Current Assets</b>                 | <b>\$125,491.29</b> | <b>\$125,361.45</b> |
| <b>Total Assets</b>                         | <b>\$125,491.29</b> | <b>\$125,361.45</b> |
| <b>Liabilities</b>                          |                     |                     |
| Current Liabilities                         |                     |                     |
| Accounts Payable                            | \$3,684.99          | \$6,341.15          |
| Accrued Expenses                            | \$1,860.00          | \$0.00              |
| Payables - Other                            |                     |                     |
| Bond, Centre, Key, Piano                    | \$7,220.00          | \$7,120.00          |
| <b>Total Payables - Other</b>               | <b>\$7,220.00</b>   | <b>\$7,120.00</b>   |
| Risk Management Fee                         | \$109.70            | \$491.03            |
| GST Liabilities                             |                     |                     |
| GST Payable                                 | \$99.20             | \$68.57             |
| Less GST Receivable                         | -\$216.82           | -\$552.37           |
| Integrated Client Account                   | \$742.00            | \$182.00            |
| <b>Total GST Liabilities</b>                | <b>\$624.38</b>     | <b>-\$301.80</b>    |
| Employee Benefits/Provisions                |                     |                     |
| Provision Long Service Leave                | \$6,830.31          | \$7,110.80          |
| <b>Total Employee Benefits/Provisions</b>   | <b>\$6,830.31</b>   | <b>\$7,110.80</b>   |
| Revenue - Fees in Advance                   | \$0.00              | \$2,413.00          |
| <b>Total Current Liabilities</b>            | <b>\$20,329.38</b>  | <b>\$23,174.18</b>  |
| Grants Received in Advance                  |                     |                     |
| GRIA Council Grants                         |                     |                     |
| GRIA Onk - Community Events                 | \$4,243.36          | \$4,243.36          |
| GRIA Onk - Other                            | \$4,183.26          | \$3,545.07          |
| <b>Total GRIA Council Grants</b>            | <b>\$8,426.62</b>   | <b>\$7,788.43</b>   |
| Grants Repayable to Government              |                     |                     |
| GRIA Government Grants                      | \$10,220.42         | \$629.51            |
| <b>Total Grants Repayable to Government</b> | <b>\$10,220.42</b>  | <b>\$629.51</b>     |
| <b>Total Grants Received in Advance</b>     | <b>\$18,647.04</b>  | <b>\$8,417.94</b>   |
| <b>Total Liabilities</b>                    | <b>\$38,976.42</b>  | <b>\$31,592.12</b>  |
| <b>Net Assets</b>                           | <b>\$86,514.87</b>  | <b>\$93,769.33</b>  |
| Equity                                      |                     |                     |
| Retained Surplus/(Acc Losses)               | \$62,055.92         | \$58,414.87         |
| Current Year Surplus/(Deficit)              | -\$3,641.05         | \$7,254.46          |
| Equipment Reserves                          | \$28,100.00         | \$28,100.00         |
| <b>Total Equity</b>                         | <b>\$86,514.87</b>  | <b>\$93,769.33</b>  |

This report includes Year-End Adjustments.

# Treasurers Annual Report

## Coromandel Community Centre Inc

### Profit & Loss [With Last Year]

July 2022 To June 2023

|  | Last Year        | This Year        |
|--|------------------|------------------|
| <b>Income</b>                                  |                  |                  |
| Grants   |                  |                  |
| Grants (State) Operating - NR                  | \$0              | \$9,591          |
| Grants (Local) Operating - Rec                 | \$17,867         | \$18,707         |
| Grants (Local) Operating - NR                  | \$10,404         | \$3,138          |
| <b>Total Grants</b>                            | <b>\$28,271</b>  | <b>\$31,436</b>  |
| Fundraising - Gifts                            |                  |                  |
| Non-Tax Deductible Gifts                       | \$194            | \$300            |
| <b>Total Fundraising - Gifts</b>               | <b>\$194</b>     | <b>\$300</b>     |
| Fundraising - Contributions                    |                  |                  |
| Fundraising                                    | \$557            | \$304            |
| <b>Total Fundraising - Contributions</b>       | <b>\$557</b>     | <b>\$304</b>     |
| Trading/Operating Activities                   |                  |                  |
| Sale of Goods                                  | \$29             | \$36             |
| Fees & Charges - Unrestricted                  |                  |                  |
| Participant Fees                               | \$42,056         | \$45,229         |
| Prgm Administration Recovery                   | \$9,548          | \$8,600          |
| <b>Total Fees &amp; Charges - Unrestricted</b> | <b>\$51,604</b>  | <b>\$53,829</b>  |
| Hire   |                  |                  |
| AV System Hire                                 | \$82             | \$273            |
| BBQ, Blinds, Toy Key & Piano Hire              | \$950            | \$835            |
| Not for Profit Hire                            | \$564            | \$269            |
| Private Function Hire                          | \$13,751         | \$15,385         |
| Regular Hire                                   | \$12,517         | \$15,530         |
| <b>Total Hire</b>                              | <b>\$27,864</b>  | <b>\$32,292</b>  |
| Income from Raffles & Gaming                   | \$723            | \$631            |
| <b>Total Trading/Operating Activities</b>      | <b>\$80,220</b>  | <b>\$86,789</b>  |
| Other Income                                   |                  |                  |
| Interest - Unrestricted                        |                  |                  |
| Bank Interest                                  | \$0              | \$0              |
| Express Saver Interest                         | \$2              | \$115            |
| Bendigo Bank Interest                          | \$364            | \$646            |
| Recoupments                                    | \$1,225          | \$0              |
| Govt of SA grant                               | \$9,000          | \$0              |
| <b>Total Interest - Unrestricted</b>           | <b>\$10,591</b>  | <b>\$761</b>     |
| <b>Total Other Income</b>                      | <b>\$10,591</b>  | <b>\$761</b>     |
| <b>Total Income</b>                            | <b>\$119,833</b> | <b>\$119,590</b> |
| <b>Gross Profit</b>                            | <b>\$119,833</b> | <b>\$119,590</b> |
| <b>Expenses</b>                                |                  |                  |
| Advertising & Promotion                        | \$1,623          | \$87             |
| Assets Purchased <\$5000                       | \$2,355          | \$687            |
| Audit Fees                                     | \$500            | \$500            |
| Bank Charges                                   | \$947            | \$1,095          |
| Board/Governance Expenses                      | \$575            | \$206            |
| Cleaning & Pest Control                        |                  |                  |
| Cleaning Contract                              | \$7,813          | \$8,643          |
| Cleaning Materials                             | \$1,080          | \$982            |
| Cleaning Special                               | \$3,359          | \$3,061          |
| <b>Total Cleaning &amp; Pest Control</b>       | <b>\$12,252</b>  | <b>\$12,686</b>  |
| Client Support Services                        |                  |                  |

This report includes Year-End Adjustments.

Page 1 of 2

# Treasurers Annual Report

## Coromandel Community Centre Inc

### Profit & Loss [With Last Year]

July 2022 To June 2023

|  | Last Year        | This Year        |
|--|------------------|------------------|
| Course Expenses                        | \$785            | \$446            |
| Admin/Program Recovery                 | \$9,548          | \$8,600          |
| Course Catering                        | \$2,512          | \$2,561          |
| Instructors/Facilitators               | \$16,808         | \$12,809         |
| Short Course Expenses                  | \$311            | \$640            |
| Event Expenses                         | \$422            | \$130            |
| <b>Total Client Support Services</b>   | <b>\$30,386</b>  | <b>\$25,186</b>  |
| Grant Activity Expenses                | \$7,926          | \$12,729         |
| Computer Expenses                      | \$1,626          | \$2,223          |
| Hardware                               | \$106            | \$0              |
| Servicing                              | \$990            | \$296            |
| Fundraising Expenses                   | \$469            | \$166            |
| Insurance - General                    | \$1,557          | \$1,635          |
| Membership Fees Paid                   | \$829            | \$891            |
| Postage, Freight & Courier             | \$25             | \$15             |
| Printing & Stationery                  |                  |                  |
| P&S Copier Machine                     | \$1,201          | \$1,793          |
| P&S Office Supplies                    | \$452            | \$748            |
| <b>Total Printing &amp; Stationery</b> | <b>\$1,653</b>   | <b>\$2,541</b>   |
| Repairs & Maintenance                  | \$576            | \$432            |
| Salaries & Wages                       |                  |                  |
| S&W Bookkeeping                        | \$13,200         | \$13,680         |
| S&W CDSO Salary                        | \$25,351         | \$18,054         |
| S&W Long Service Leave Expense         | \$280            | \$280            |
| S&W Superannuation                     | \$1,180          | \$1,118          |
| S&W Workers' Compensation              | \$213            | \$212            |
| S&W Salaries & Wages                   | \$11,799         | \$10,615         |
| <b>Total Salaries &amp; Wages</b>      | <b>\$52,023</b>  | <b>\$43,960</b>  |
| Security Expenses                      | \$294            | \$0              |
| Utilities                              |                  |                  |
| Electricity                            | \$3,833          | \$5,131          |
| <b>Total Utilities</b>                 | <b>\$3,833</b>   | <b>\$5,131</b>   |
| Volunteer Expenses                     |                  |                  |
| Consumables                            | \$2,669          | \$1,869          |
| Training & Development                 | \$261            | \$0              |
| <b>Total Volunteer Expenses</b>        | <b>\$2,930</b>   | <b>\$1,869</b>   |
| <b>Total Expenses</b>                  | <b>\$123,474</b> | <b>\$112,336</b> |
| Operating Profit                       | -\$3,641         | \$7,254          |
| <b>Total Other Income</b>              | <b>\$0</b>       | <b>\$0</b>       |
| <b>Net Profit/(Loss)</b>               | <b>-\$3,641</b>  | <b>\$7,254</b>   |

This report includes Year-End Adjustments.

# Auditors Annual Report


The Board of Management  
Coromandel Community Centre Inc.  
442B Main Road  
Coromandel Valley

To the Board of Management of Coromandel Community Centre Inc.

I have been asked to conduct an independent audit of the financial statements of the Coromandel Community Centre Inc. for the financial year ended 30 June 2023. The Board of Management and the Centre Management are responsible for the completeness of the data and the correctness of this financial report.

This audit has been conducted and financial statements prepared in accordance with applicable accounting standards and other mandatory professional reporting requirements, and statutory requirements, to provide reasonable assurance whether the financial reports are free of material misstatement. This included sampling and testing of evidence supporting the amounts and other disclosures in the financial reports. A separate Management report on any issues identified has been prepared for Centre Management information and action. No material issues were found during the audit.

In my opinion, the financial reports of Coromandel Community Centre Inc. are properly drawn up so as to give a true and fair view of the financial position of the Centre as at 30 June 2023 and the results of its operations and its cash flows for the year then ended are in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.



Jasmin Phillips  
BAAc, CPA

August 27, 2023



# Precinct Drinks 2022



# Men's Breakfast

